

## Schedule of Fees –2017

IRO4A11

### Certification Bodies and Verifiers

The fee structure and regulations concerning payment of fees are detailed in INAB's Terms and Conditions and Regulations.

FEE	Euros (Excl VAT)
<b>Application Fee</b> (for any one scheme detailed on pg 2)	<b>€1146.00</b>
<b>Annual Management Fee</b> - per accredited organisation	<b>€4606.00</b>
<b>Documentation review, Pre-Assessment, Initial Assessment, Annual Surveillance, Additional Visit, Extensions to Scope:</b>  <b>Daily Rate for Lead Assessor function</b> <i>(The lead assessor function comprises the input from one assessor or technical expert for each day on site and incorporates the input from the INAB Officer to the process, whether present during the on-site assessment or not)</i>	<b>€1964.00</b> (plus expenses)
<b>Daily Rate for each additional assessor and/or technical expert</b>	<b>€1313.00</b> (plus expenses)
In addition to the above, there will be a charge for off-site work - preparation in advance of the visit, and follow-up after the visit. This work will vary from a maximum of one day where an organisation is involved in 1 scheme only to a maximum of two days where an organisation is involved more than 1 scheme. This charge will be per assessor/technical expert per headquarters visit.	<b>€1313.00</b> Per Day
<i>The total fee charged is the number of assessment days involved (both on site and office based) times the appropriate daily rate for each assessor/technical expert plus the expenses incurred by the INAB officer and each assessor/technical expert.</i>	
<b>Witnessed Audits:</b>  <b>Daily Rate for Lead Assessor function</b> <i>(The lead assessor function comprises the input from one assessor or technical expert for each day on site and incorporates the input from the INAB Officer to the process, whether present during the witnessed audit or not)</i>	<b>€1744.00</b> (plus expenses)
<b>Daily rate for each additional assessor and/or technical expert</b>	<b>€1087.00</b> (plus expenses)
In addition to the above, there will be a charge for off-site work - preparation in advance of the visit, and follow-up after the visit. This work will be charged at the rate of a maximum of one day for each assessor/technical expert per witnessed audit.	<b>€1087.00</b> Per Day
<b>Scheme Review</b>	<b>€1313.00</b>
<i>For work undertaken outside Ireland, all days involved including travel time will be charged at the relevant daily rates set out above, plus expenses.</i>	

**Note:**

- *The Irish National Accreditation Board fees are reviewed annually and are subject to alteration.*
- *Fees will be levied at the rate current when chargeable work is carried out.*
- *All the above charges are subject to VAT at the appropriate rate at the time the invoice is raised.*
- *A fee for replacement certificates/accreditation symbol CDs will be charged at cost.*

The above fees relate to the accreditation of:

**Certification Bodies for:**

- Product Certification
- Personnel Certification
- Management Systems Certification